Corrigendum

NSKFDC will also consider DISSA qualification of ICMAI in the tender notice for appointment as Internal Auditor at Annexure I point no.3 and particular table point no.3.

CORRIGENDUM

Tender fees of Rs.1000/- applicable for Tender ID 2026_NSKFD_853559_1

Notice for Quotations from the Firm of Chartered Accountants and / or Cost Accountants in South Delhi for appointment as Internal Auditor of NSKFDC for the FY 2026-27

1. **Background**

National Safai Karamcharis Finance & Development Corporation (NSKFDC), a Govt of India Undertaking under the Ministry of Social Justice & Empowerment was incorporated on 24th January, 1997, as a Company 'Not for Profit under the erstwhile section 25 of the Companies Act, 1956 (now Section 8 of the Companies Act, 2013).The Authorised Share Capital of the Corporation is Rs. 785 crore and it is 719.99 crore paid up.

The mission of NSKFDC is to endow alternate means of livelihood to Safai Karamcharis (including waste pickers), Scavengers and their dependents to enable them live with dignity, honour and pride along with the mainstream of the Society.

The objectives of NSKFDC are to promote socio-economic upliftment of Safai Karamcharis (including waste pickers), Scavengers and their dependents by way of providing financial assistance at concessional rates of interest for income generating activities and loans to students for pursuing professional and technical education through its State Channelizing Agencies (SCAs)/Regional Rural Banks(RRBs) and Nationalized Banks.

Further, NSKFDC has received total grant of Rs 228.72 crore under Nation Action for Mechanised Sanitation Ecosystem for the purpose of prevention of death of sewer and Septic tank workers through their identification, training, providing Kits, and safety devices, medical cover through AYUSHMAN cards etc. As per direction of Ministry of Social Justice & Empowerment a separate set of books of accounts needs to be maintained and utilization certificate needs to be submitted to ministry annually after finalization of accounts.

NSKFDC intends to hire the service of a Firm of Chartered Accountants and / or Cost Accountants having **office in South Delhi** only for appointment as Internal Auditor of NSKFDC for the FY 2026-27.

2. **Submission of Proposal**

Bidder shall submit their proposal within 21 Days from the date of publishing on CPP portal, No EMD is required for submission of the tender documents. Proposal shall be submitted in two parts in two separate envelopes specifically mentioning Techno-commercial bid or financial bid on top of envelop. The two parts of the proposal should be as per following:

Part I: techno commercial bid will be opened on 25th day from date of publishing on CPP portal (in case it is a non-working day, the same shall be opened on next working day).

Part II: price bid (format enclosed at annexure II) will be opened on 35th day from date of publishing on CPP portal (in case it is a non-working day, the same shall be opened on next working day) for only those bidder whose part I techno-commercial Bid is found to be technically compliant by NSKFDC.

Only bidders who score minimum 35 marks or more will be considered as technically compliant and qualified. Format of Techno commercial evaluation is annexed at annexure I.

Following documents required to be enclosed with technical bid form:

Sl No	Particulars
1.	Year of establishment of firm
2.	Partners details as per ICAI/ ICMAI certificates as on 01/10/2026
3.	DISA/ CISA Qualified partner
4.	Name of Chartered Accountant / Cost Accountants employed with firm
5.	Exposure of the firm in PSU company under central/ state govt as statutory/ internal auditor or Statutory Auditor (Name of PSU, Year of audit, and nature of Audit undertaken)
6.	GSTIN Certificate
7.	Registration certificate issued by ICAI/ ICMAI

1. **SCOPE and REPROTING:**

A. **Internal Audit:**

a. To check the adequacy of internal financial controls system and the operating effectiveness of such controls.
b. Routine Checking of all accounting and financial transactions i.e. verification of vouchers, checking of banking transactions,
c. Verification of Government guarantees, other security, Memorandum of Understanding (MoU) or agreements and other loan documents, disbursements of loan, repayments and utilization, interest receipts, and review of lending policy guidelines.
d. To check all the conditions of agreements have been complied with and any financial impact is properly accounted for.
e. Examine that the decisions taken by the Management/Board are properly implemented at various levels while conducting the transactions.
f. Verification of various Financial/Loan Accounting transactions and investment planning with specific reference to various rules, regulations, manuals, guidelines and policies as prevalent from time to time and their applications in the Corporation.
g. Departmental Audit including verification and checking of all records and registers in Personnel & Administration, Training sections.
h. To review the systems established to ensure compliance with all applicable law, regulations and guidelines issued by Department of Public Enterprises (DPE).
i. To review the process of procurement of fixed assets, capitalization, disposal of fixed assets and other related processes related to fixed assets, identification of idle fixed assets, and calculation of depreciation on fixed assets as per schedule II of Companies Act, 2013.
j. To carry out the physical verification of fixed assets and ensure that discrepancy, if any, is dealt with correctly.
k. To ensure that all the fixed assets are properly insured and review the process of safeguarding the fixed assets.
l. To review various process and reports generated from accounting and other software used in corporation and ensures that report contain correct and complete information.
m. To review all the policies and ensure the process adhere to policies and suggest necessary changes if any.
n. To ensure compliance with CSR policy, direction of CSR committee has been complied with and requirement of Companies Act, 2013 pertaining to CSR has been duly complied with.

o. To assist in the preparation of final accounts and draft balance sheet before finalizing financial statements.
p. To check and review any other areas where special attention are required.
q. To conduct audit and issue a utilization certificate annually for grant in aid received under NAMASTE scheme to be submitted to Ministry of social Justice and Empowerment.

2. **REPORTING:-**

a. The Internal Auditors shall furnish quarterly report (by way of presentation) on performance of the Corporation to the Audit Committee and Board.
b. The observations brought out in the report shall be discussed with the concerned officers and based on satisfactory explanation/feed-back provided, Items if any, of the report shall be dropped.
c. The Internal Auditor shall verify the action taken/compliance of the observations of the Internal, Statutory & Govt. Auditors.

3. **TENURE:-**

The appointment will be for the financial year 2026-27 i.e. for one year up to 31/03/2027 which may be extended on the basis of the performance for the next 3 financial years also.

4. **PERFORMANCE SECURITY:-**

Performance Security (Rule 171 of GFR 2017): To ensure due performance of the conduct, performance security [or Performance Bank Guarantee (PBG)} shall be provided by the Bidder who is awarded the contract. Performance security should be for an amount of ten (10) per cent of the value of the contract as specified in the bid document. Performance security may be furnished in the form of bank guarantee issued/confirmed from any of the commercial bank in India, safeguarding the purchaser's (NSKFDC) interest in all respect. The successful bidder should strictly adhere to the timelines fixed in due course for completion of audit and submission of report.

5. For further clarifications & details The querry may be addressed to GM through email ID finance-nskfdc@nic.in

Annexure – I

Format for technical evaluation

Sl No	Particulars	Points to be allotted	Minimum Marks	Maximum points
1.	Year of establishment of firm	1 point per year	5 points	10 Points
2.	• No of partners as on 01/01/2026 • Sole proprietorship firm	• 2 points per partner • 1 point per one year of experience for sole proprietor	5 points	10 Points
3.	DISA/ CISA Qualified partner as on 01/01/2026	2 points per partner	-	4 Points
4.	No of qualified assistants (Chartered / cost accountants) employed with firm as on 01/01/2026	2 points per qualified assistant	-	6 Points
5.	Exposure of the firm in PSU company under central/ state govt as statutory/ internal auditor as on 01/01/2026	2 points per year of audit	10 Points	20 Points
	Total			**50 Points**

Necessary supporting documents should be attached with Techno-commercial bid form.

Annexure II
Price Bid
(On letter head of Firm/Proprietorship/Individual)
PROFORMA FOR COMMERCIAL/PRICE BID

Sl No	Particulars	Rate (In Rs)
1.	Fees for internal Audit work for FY 2026-27	
2.	GST	
3.	**Total Fees**	

No out of pocket or conveyance reimbursement will be paid.

Signature

8/10/26

Ruchi Sharma
(CS-GM)
Date: 08.10.2026

Place:New Delhi